



Jr. High Coordinator

Job Description

Position: Part time 20 Hours

Reports to: Pastor of Emerging Generations

New Life Presbyterian Church is a PCA church of over 500 people in Dresher, PA, a suburb of Philadelphia. Our purpose is to know Jesus and make Him known while embodying our core values of the Gospel, transformation, community and mission. The Jr. High ministry is a group of approximately 35 students.

The Jr. High Youth Leader leads and coordinates the Jr. High ministry by equipping and training volunteers and shepherding and discipling the Jr. High students. The Jr High coordinator is also responsible for teaching Sunday school and Youth Group lessons. **Please send your resume by March 15, 2023 to dave.hopping@newlifedresher.org if interested in applying and interviews will begin after that date.**

Roles of the position

1. Directly oversees the JH youth program
2. Helps the Pastor of Emerging Generations gather, train, mobilize and oversee the JH youth volunteers
3. Has an understanding of Child Protection Policies and is able to guide volunteers on carry them out.
4. Works with the Pastor of Emerging Generations to choose and implement curriculum for Junior High Sunday School and Youth Group
5. Organizes, implements, and teaches weekly Sunday School Classes and Junior High Youth Group
6. Plans and executes yearly retreats, trips, and outreach events with the Junior High youth
7. Coordinates consistent communication with the Junior High families and youth volunteers
8. Engages relationally with Junior High youth and their families
9. Reaches out to unbelieving Jr High Students and families
10. Team participant with Church Staff

11. Participates in the purpose and core values of the church (<https://newlifedresher.org/who-we-are/purpose-and-core-values/>)

Outcomes Required of the Position

1. A program is in place that enables NLD youth to Know Jesus, Grow in Community, and Go on Mission.
2. Youth volunteers are in place and well trained for discipleship ministry.
3. Parents are well informed and welcomed into the ministry of the youth program.
4. Students are given the opportunity to be involved in developmentally appropriate activities and mission where their faith can become their own.
5. Students from a variety of schools are shaped into a community where they experience church life.
6. The youth program functions as a part of the overall ministry of NLD, working together multi-generationally alongside of the other ministries of the church.

Key Responsibilities

1. *Teach Sunday school and Youth Group lessons*
2. *Plan and organize youth programs, events, and trips*
3. Oversight of youth volunteers
4. *Relationship building and Discipleship with youth*
5. *Embody our Core Values and be a member (or moving towards membership) at NLD*
 - a. *Being known in a smaller group setting within the church (i.e. Home Group, Bible Study, other smaller groups to be fed within the church)*
 - b. *Meeting with non-believers*
 - c. *Participating in occasional missions trips*
 - d. *Growing and developing in the Gospel*
6. *Complete miscellaneous Staff responsibilities*

Personal development opportunities

Key skills this person needs to be developing to be successful:

1. Network with local, national, and virtual youth ministry networks.
2. Attend one youth ministry-related conference each year for continuing education

EDUCATION and/or EXPERIENCE

- A good Gospel and Reformed theological understanding
- Shepherding and discipleship experience

- Demonstrated teaching gifts
- Have/Obtain all PA and Federal Child Clearances

SKILLS & ATTRIBUTES

- Committed to Purpose, Core Values and Strategic Plan of New Life Dresher
- Servant leader
- Able to delegate and be organized
- Energy and creativity in creating/implementing activities/games for Youth Group
- Able to teach
- Sense of humor
- Shepherd's heart
- Teachable and humble
- Gifted to build relationships with Jr High students