

# Jr. High Coordinator

## Job Description

**Position: Part time 20 Hours**

**Reports to: Pastor of Emerging Generations**

New Life Presbyterian Church is a PCA church of over 500 people in Dresher, PA, a suburb of Philadelphia. Our purpose is to know Jesus and make Him known while embodying our core values of the Gospel, transformation, community and mission. The Jr. youth ministry is a group of approximately 35 students.

The Jr. High Youth Leader leads and coordinates the Jr. High ministry by equipping and training volunteers and shepherding and discipling the Jr. High students. Please send your resume to [todd.hill@newlifedresher.org](mailto:todd.hill@newlifedresher.org) if interested in applying.

### **Roles of the position**

1. Directly oversees the JH youth program
2. Helps the Pastor of Emerging Generations gather, train, mobilize and oversee the JH youth volunteers
3. Works with the Pastor of Emerging Generations to choose and implement curriculum for Junior High Sunday School and Youth Group
4. Organizes and implements weekly Sunday School Classes and Junior High Youth Group
5. Plans and executes yearly retreats, trips, and outreach events with the Junior High youth
6. Coordinates consistent communication with the Junior High families and youth volunteers
7. Engages relationally with Junior High youth and their families

### **Outcomes Required of the Position**

1. A program is in place that enables NLD youth to Know Jesus, Grow in Community, and Go on Mission.
2. Youth volunteers are in place and well trained for discipleship ministry.
3. Parents are well informed and welcomed into the ministry of the youth program.
4. Students are given the opportunity to be involved in developmentally appropriate activities and mission where their faith can become their own.
5. Students from a variety of schools are shaped into a community where they experience church life.

6. The youth program functions as a part of the overall ministry of NLD, working together multi-generationally alongside of the other ministries of the church.

### **Key Responsibilities with approximate time allocations**

1. *Plan and organize youth programs, events, and trips* (50%)
2. Oversight of youth volunteers (20%)
3. *Relationship building with youth* (20%)
4. *Complete miscellaneous Staff responsibilities* (10%)

### **Personal development opportunities**

Key skills this person needs to be developing to be successful:

1. Network with local, national, and virtual youth ministry networks.
2. Attend one youth ministry-related conference each year for continuing education

### **EDUCATION and/or EXPERIENCE**

- A good Gospel and Reformed theological understanding
- Shepherding and discipleship experience
- Demonstrated teaching gifts

### **SKILLS & ATTRIBUTES**

- Committed to Purpose, Core Values and Strategic Plan of New Life Dresher
- Servant leader and team-player-leader
- Able to teach
- Sense of humor
- Shepherd's heart
- Teachable and humble
- Gifted to build relationship with middle school students