



Grace at the Fray

## Digital Solutions Analyst for Mission Agency *Part-Time Job Opening in Jenkintown, PA*

Serge is a non-profit, mission-sending agency dedicated to sharing the gospel of Jesus Christ and bringing positive transformation to communities worldwide. We're seeking a Digital Solutions Analyst to join our home office team. The Digital Solutions Analyst will build and support mission-critical technology solutions that make our field and Home Office teams more efficient, while providing our leaders with business intelligence insights to help make more informed decisions. The Digital Solutions Analyst role is to support the needs of Serge through the design and development of tools, applications, processes, reports and databases to develop actionable analytics and simplified tools.

The ideal candidate will be able to multitask independently across the entire SDLC in addition to performing data analytics. The analyst will collect requirements, prototype application functions, discuss design options and build the technology. The individual will also be expected to be an insightful innovator of new processes and methodologies.

### Responsibilities

- Ability to use and learn new technologies
- Analyze data generated in the systems and help create reports for the users of the systems
- Build reports and automations for internal and external use
- Collect and document system requirements
- Design and build ETL workflows and processes for use in data warehousing and the analytics infrastructure
- Develop and design tools, reports and processes
- Identify and solve system inefficiencies and debug system or data issues
- Innovate and create new efficiencies to be used in analytics
- Must be a self-starter, a fast learner and the ability to work both collaboratively and independently
- Must be able to work with limited direction and oversight
- Must have effective communication and presentation skills
- Must have the ability to analytically and logically think through questions and to isolate key issues
- Understand the various sources of data needed to support the application
- Familiarity with server-to-server communications via web services or REST-based APIs

### Requirements

1. 3+ years with complex SQL querying, stored procedure development and data analysis using SQL
2. Logical thinker with ability to create complex queries to test and validate data
3. Willing to take ownership of processes with little supervision
4. Bachelor's Degree in a technical field or equivalent hands-on technical experience
5. Strong capability to perform self-inspection and unit testing within the developed solution and define functional testing standards
6. Must be located in PA and willing to work in the Jenkintown, PA office

**To Apply**, send resume and cover letter with salary requirement to Anita Wessner at [HR@serge.org](mailto:HR@serge.org). For more information about our mission agency, visit [www.serge.org](http://www.serge.org).